



Fiduciary Fundamentals: The ACSP Essential Skills Programme for Professional Development

<p>28 January 2011 12 noon – 2.30 pm</p> <p>Coffee, sandwiches and registration from 11.30 am, Upper Hall, Loch Promenade Church, Douglas.</p>	<p>AML Update – focus on creating an effective client risk profile</p> <ul style="list-style-type: none"> • Understanding the Risk Based Approach • Developing a Client Risk Profile • Benefits of Client Risk Profiling • Barriers to effective risk management and profiling • Case Study
<p>10 March 2011 12 noon – 2.30 pm</p> <p>Coffee, sandwiches and registration from 11.30 am, Upper Hall, Loch Promenade Church, Douglas.</p>	<p>Trustees Duties and Liabilities</p> <ul style="list-style-type: none"> • Trustees duties • Common failings • Special problems faced by corporate Trustees • Indemnities and exculpation clauses • Limiting Trustees liability
<p>11 March 2011 NEW INDUCTION SERIES 10.30 am – 1.30 pm</p> <p>Coffee and registration from 10.00 am, Upper Hall, Loch Promenade Church, Douglas. A new induction series suitable for staff with up to 3 years experience.</p>	<p>Introduction to Company Law and Administration</p> <ul style="list-style-type: none"> • Definition of a company and features of a company, • The veil of incorporation and how it may be lifted • Mem & Arts and their role as a company's written constitution • What is share capital? • Definition of shareholders and their rights • Director's duties, liabilities and powers • The company secretary and statutory records
<p>31 March 2011 12 noon – 2.30 pm</p> <p>Coffee, sandwiches and registration from 11.30 am, Upper Hall, Loch Promenade Church, Douglas.</p>	<p>Financial Crime – an overview</p> <ul style="list-style-type: none"> • Fraud • Insider dealing and market abuse • Case studies • Drivers for increase in financial crime • Managing the risk of financial crime
<p>01 April 2011 NEW INDUCTION SERIES 10.30 am – 1.30 pm</p> <p>Coffee and registration from 10.00 am, Upper Hall, Loch Promenade Church, Douglas. A new induction series suitable for staff with up to 3 years experience.</p>	<p>Introduction to Trust Law and Administration</p> <ul style="list-style-type: none"> • Definition of a trust and how trusts are developed • Review of the main parties to a trust • Appointment of a trustee • What are a trustee's duties and how do they derive their powers? • Who can be a beneficiary and what are their interests and rights? • The three certainties • How are trusts created? • A brief overview of common types of trusts and how they are used offshore • Trust deeds and letter of wishes • The importance of trustee records and meetings

